



Thurso Amateur Swimming Club

COMPETITION ENTRY FORM



ENTRY FORM TO BE RETURNED WITH ENTRY FEES TO RICHARD SPARGO ON OR BEFORE

SWIMMER		SQUAD		DOB		SASA ID	
MEET					MEET DATE		

	Back	Breast	Fly	Free	I/M
25m					
50m					
100m					
200m					
400m					
800m					
1500m					

swims @ per swim = Total entry fees

I have read and accept the following arrangements for competition entry (on the reverse of this form)

Note 1: ACCOMPANYING ADULTS

Note 2: COMPETITION ENTRY

Note 3: FINANCIAL MATTERS

Note 4: TASC POLICY ON ADMINISTRATION OF MEDICINE AT AWAY MEETS

Signature of parent/guardian		Date of signing	
Print name		Contact Tel no.	

TRAVEL & ACCOMODATION

SWIMMER		SQUAD		DOB		SASA ID	
MEET					MEET DATE		

<u>SWIMMER</u>	Please make travel and accommodation arrangements for Christopher <i>(If you tick no we will assume you are making your own arrangements)</i>	YES / NO
<u>PARENT/GUARDIAN</u>	If required, I would be available to accompany the swimmers	YES / NO
	If "YES" - Name of proposed accompanying parent	YES / NO
	Please make travel and accommodation arrangements for me	YES / NO
I will officiate as: <i>(you may tick more than box)</i>	Chaperone <input type="checkbox"/> Team Manager <input type="checkbox"/> Starter <input type="checkbox"/> Judge <input type="checkbox"/> Timekeeper <input type="checkbox"/>	
	If you have ticked a box above and transport will be by private vehicle - would you be able to take your car to transport swimmers?	YES / NO

Please note that accompanying parents will be required to become a TASC member and undergo our Child Protection vetting.

Please detail here any notes that you feel we should know:

N.B. All areas must be completed or form will not be accepted.

Note 1: ACCOMPANYING ADULTS

The Club requires both male and female parents to accompany the swimmers. It is vital that parents volunteer to help at meets away from home; if insufficient parents volunteer your child's place is not guaranteed. Accompanying adults should become Senior Members of TASC and go through our Child Protection vetting procedures. The cost of the travel and accommodation for the accompanying adults will be met by the Club and the swimmers. If you would like to become a member please contact the Membership Secretary, Sandra Noble on 01847 893545.

Note 2: COMPETITION ENTRY

If you wish your child to be entered you must complete, sign and return this form and along with the required entry fees (preferably by cheque payable to TASC) to the Meet Secretary, Richard Spargo. This must be done on or before the closing date shown on the entry form. Entries will not be submitted unless fully completed forms and entry fees have been returned by the due date. Please note that there will be no refund of entry fees if you withdraw from the event after entries have been submitted. NB: DO NOT GIVE YOUR ENTRY FORM AND FEE PAYMENT TO THE SQUAD COACHES OR LEAVE PAYMENT WITH A THIRD PARTY - ENTRY FORMS MUST BE HANDED TO RICHARD SPARGO.

Note 3: FINANCIAL MATTERS

TASC aims to subsidise 50% of the travel and accommodation costs for all swimmers using team travel and/or accommodation, swimmers not travelling or staying with the team will not be subsidised. The travel and accommodation costs for the team officials that we have to provide will be split amongst all the swimmers, including those making their own arrangements. Invoicing for travel and accommodation will be after the event. Refunded entry fees received by TASC from the host club, in the event of entry rejection, will be credited to the swimmer's monthly account and offset against the travel and accommodation invoice.

Note 4: TASC - POLICY ON ADMINISTRATION OF MEDICINE AT AWAY MEETS

TASC aims to meet the needs of, and provide equal opportunities for, all swimmers. In order to fulfil this aim it is accepted that swimmers may require medication when travelling away with the Club. No child should take any form of medication when travelling away as part of the TASC Swimming Team without the prior written permission of the parent/guardian. The parent/guardian will complete a TASC Emergency Contact and Medical Declaration form in February of each year along with the membership renewals, and return it to the Meet Secretary. This form will include details of any allergies, medication name, dosage and frequency. It is vital that parents/guardians advise the meet secretary of any amendments due to this information after annual submission. Medicines should be in their original containers showing name of swimmer, name of medication and prescription instruction from GP. The Team Manager will, in discussion of the parent/guardian, decide who will look after the medicine. In the cases of inhalers, for example, it is usual for the child to look after these themselves whereas an epi-pen may be given to the Team Manager/Chaperone. No club official will physically administer any medication (unless in the case of an emergency, for example an epi-pen, and only with written consent from the child's parent/guardian). Whenever a child takes any form of medication the Team Manager and/or Chaperone will note it on a TASC Medication Record. If possible this will be done in the presence of two adults who will sign the document. On return the parent/guardian will receive a record of all medication administered to their child during their time away.

Note 5: WHAT HAPPENS ONCE YOUR ENTRY FORM HAS BEEN RETURNED?

Once you have returned the entry form and entry fees to the Meet Secretary they will send off all the TASC entries to the host club. The host club will then look at all the entries they have received and allocate swims. It is therefore important to stress to your child that just because they have been entered doesn't mean that they will actually get a swim. The host club will then notify the Meet Secretary of all the accepted and rejected swims along with any reserves. The Meet Secretary and Travel & Accommodation Convener will then contact you regarding accepted swims and arrangements for the meet. Once all arrangements have been formalised you will receive a Meet information letter which will advise you of all the travel & accommodation arrangements, what the swimmers will need to take with them, who the officials are and how to contact them.